



MENTORSHIP PROGRAM



Agency University

Learn ★ Grow ★ Prosper

MANUAL SCORECARD REPORT

Name	Code Name	Email address

Indicate reporting week by checking the box below the week.

Reporting Week	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7

INSTRUCTIONS

- Shaded items should only be reported once during the 7-week session. If you have previously reported these documents indicate with P/R.
- Select and complete either the short or long form Business Plan. Points are awarded for one completed Business Plan only. Indicate with N/A or P/R
- Enter the total number of activities for each category. Do not calculate or report point totals. The system will automatically calculate your points once your manual scorecard is processed.
- Email completed form to: agencyuniversity@oldrepublictitle.com

ACTIVITY	Totals
Completed Business Plan (Short Form)	
Completed Business Plan (Long Form)	
Completed Top Ten Target List	
Completed Goal Worksheet	
Completed Perfect Week Worksheet	
Target Prospect Meetings	
Appointments	
Follow-up Appointments Scheduled	
Virtual Event (Host or Participate)	
Virtual Event (Attendee)	
Virtual drop-in	
Notes and Cards sent	
Asked for an Order or Referral	
New Customer Bonus	
Weekly accountability call with Mentor	
Early Reporting Bonus (Monday by Noon)	